

Report author:

Tel:

Report of Principal Corporate Governance Officer

Report to Head of Governance and Scrutiny Support

Date: 5th July 2018

Subject: Consequential Amendment to Constitution.

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. An amendment is necessary to the Constitution to reflect a decision taken by the Director of Communities and Environment.

Recommendations

The Head of Governance and Scrutiny Support is requested to approve an amendment to the Functions Reserved to Full Council with immediate effect.

1. Purpose of this report

- 1.1 This report proposes an amendment to the Functions Reserved to Full Council as a consequence of a decision by the Director of Communities and Environment.

2. Background information

- 2.1 Article 15.2.3 provides that the Monitoring Officer is authorised to make any changes to any part of the Constitution which are required:

- As a result of legislative change or decisions of the Council or Executive to enable her to maintain it up to date;
- Or for the purposes of clarification only.

- 2.2 The Monitoring Officer has sub-delegated this function to the Head of Governance and Scrutiny Support.

3. Main issues

- 3.1 On 5th July 2018 The Director of Communities and Environment took an administrative decision which inter-alia renamed the Head of Elections, Licensing and Registration as Chief Officer Elections and Regulatory.
- 3.2 There is a need to reflect this change in title in the document recording Functions Reserved to Full Title as the post is appointed within that document as deputy Electoral Registration Officer.
- 3.3 An amendment to the Functions Reserved to Full Council is proposed as set out in Appendix A attached.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 There has been no consultation in relation to this recommendation as it seeks only to give effect to an Executive decision taken by the Director of Communities and Environment.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 There are no implications for this report.

4.3 Council policies and best council plan

- 4.3.1 Continuous monitoring and updating of the Constitution is in line with the Council's value of being open, honest and trusted.

4.4 Resources and value for money

- 4.4.1 There are no implications for this report.

4.5 Legal implications, access to information, and call-in

- 4.5.1 The proposed amendment falls within the City Solicitor's delegated authority as Monitoring Officer which has been sub-delegated to the Head of Governance and Scrutiny Support.
- 4.5.2 This decision is a significant operational decision and will be published accordingly. The decision is not eligible for call in.

4.6 Risk management

- 4.6.1 There are no implications for this report.

5. Conclusions

- 5.1 An amendment to the Functions Reserved to Full Council is necessary to reflect a decision of the Director of Communities and Environment.

6. Recommendations

- 6.1 The Head of Governance and Scrutiny Support is requested to approve an amendment to the Functions Reserved to Full Council with immediate effect.

7. Background documents¹

- 7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.